

Course Selection User Guide

1. To login to One Experience and access the Course Picker, please use this link:
https://studentservices.uwo.ca/secure/oneexperience/incoming_exchange/index.cfm



2. After inputting your Western ID and password, you will be redirected to this site:

Western Sign Out

International Exchange

Welcome to Western University!

We are delighted that you have chosen to study at Western on exchange and look forward to hosting you in London. As an exchange student, you will experience Canada's diversity, as well as the outstanding academic programs offered by Western. Here at one of Canada's leading universities, you will learn from the country's top scholars, and meet its best students!

Please review the following visa information:

http://www.uwo.ca/international/iesc/visas/study_permits/initial_study_permit/index.html

[Acceptance Letter for visa application](#)

Once you submit your course requests, please send an email to goabroad@uwo.ca to let us know you have made a submission. We will review your course selections and send them to the prospective Western faculty, along with your transcript for approval. The Western faculty will review your request and approve or deny your request based on your academic background and space available in the course.

As soon as we have the results from the Western faculty, we will update your course selections on this website. For example, if you requested to take Economics 2000, you will see beside it one of the following:

- **Pending Approval** - meaning that the course has not yet been approved or denied and I am waiting for an answer from the Western Faculty
- **Approved** - meaning that you are approved to take the course, and someone on the International Exchange Team at Western will try to register you in the course in July (registration in the course is not guaranteed as some classes become full!)
- **Denied** - meaning that you are not allowed to take the course because you do not have sufficient academic background, or other administrative reasons. If the Western Faculty does not give you permission to take a course (the course status shows "denied"), you may select another course you would like to have approved and send an email to goabroad@uwo.ca indicated the new course selection.

If you have any questions or concerns, please email goabroad@uwo.ca.

Thank you,

International Learning Team

[Go To Course Requests](#)

Click 'Go To Course Requests'.

3. You will then be directed to the following page to select the courses you wish to take at Western:

The screenshot shows the 'International Exchange' page on the Western website. At the top left is the Western logo, and at the top right is a 'Sign Out' link. Below the header, the page title 'International Exchange' is displayed. A purple bar is visible below the title. The main content area features a 'Course Picker' form with a search icon and the following fields: 'Subject:' with a dropdown menu showing 'Please Select a Subject', 'Course:' with an empty dropdown menu, and 'Class:' with an empty dropdown menu. An 'Add Course' button is located to the right of the 'Class:' field. Below the form, there is a purple bar and a link labeled 'Course Selection' with a small icon to its left.

4. Remember to review the list of [course restrictions for exchange students](#), and that you are only able to select courses offered on main campus. As well, remember to pay careful attention to **suffixes** to ensure that you choose appropriate courses for the term(s) that you are studying at Western, as well as the **timetable** to ensure that your course selections do not have a time conflict. You can review more course details in the [Western Timetable](#).
5. Once you submit your course requests in One Experience – Course Picker, please e-mail goabroad@uwo.ca, as we are not notified by the system that you have entered your course requests.
6. The status of your course selections, including approval decisions made by academic departments, will be posted on this page under the 'Course Selection' heading.